

Saint Francis de Sales Pastoral Council

Minutes – January 5, 2022

Members of the Saint Francis de Sales Pastoral Council (PC) met on January 5, 2022 in De Sales Hall. Those attending the meeting were Deacon Harry Evans, Kolleen Finch, Brian Keiling, Sam Interdonato, John Sadowski, Jason Hudak, Regina Fairchild, Kathy Lynch, John Halliwell, Sheila Zeto, Delores Fondale, and Elizabeth Thewes.

The meeting was called to order by Regina Fairchild.

An opening prayer was led by Deacon Harry.

The minutes of the November 3, 2021 meeting were emailed to the membership for review. The minutes were accepted as emailed with no additions.

The committee reports were emailed to the membership prior to the meeting for review. The committee reports were accepted as emailed.

Unfinished Business

- Chapter 2, Sanctification, of the “Canonical Standards for Parishes” was discussed.
 - Liturgical Actions
 - Sec 2.1 – Parish is performing rites with the utmost reverence and in accordance with Church laws.
 - Sec. 2.2 – Parish provides ample opportunities for participation in liturgical ministries.
 - Sec. 2.3 – Active participation in the mass is generally good. Parishioners should be encouraged to participate in singing.
 - Sec. 2.4 – Parish uses proper liturgical materials for mass.
 - Sacraments: General Directives
 - Sec. 2.5 – Parish appropriately administers the Sacraments.
 - Sec. 2.6 – Parish assists in evangelical and catechetical instruction.
 - Baptism
 - Sec. 2.7 – 2.9 – Prepares parents and sponsors for the Sacrament. Uses RCIA to bring the faithful into full participation of the Church.
 - Confirmation
 - Sec. 2.10 – Properly prepares candidates and catechumens for the Sacrament.
 - Most Holy Eucharist
 - Sec. 2.11 – 2.17 – Prepares, performs, and provides the Sacrament with the utmost reverence and respect. Provides ample opportunity to receive

the Sacrament. Ample supply of consecrated host is maintained in the Tabernacle.

- Penance
 - Sec 2.18 – 2.19 – Provides instruction and properly prepares the faithful to receive the Sacrament. Provides opportunity to participate through regularly scheduled times or also by making an appointment.
- Marriage
 - Sec. 2.20 – 2.21 – Provides counseling and also promotes weekend courses. Assist the man and woman in the selection of liturgical materials.
- Anointing of the Sick
 - Sec. 2.22 – 2.24 – Provides the Sacrament when notified. The biggest deficiency is the parish is not made aware of the need for the Sacrament, or is not notified timely. Communal anointing services are conducted periodically.
- Funerals
 - Sec 2.25 – Provides funeral services for deceased members, catechumens, unbaptized children and for the baptized who are not Catholic.
- Personal Holiness
 - Sec. 2.26 – 2.31 - Promotes and encourages a Christian life and to pray individually and as a family. The church is not kept unlocked due to security reasons, however access will be granted upon request to allow for prayer for the Blessed Sacrament. Wednesdays are set aside for Eucharistic Adoration from after morning service until evening mass.
- Church Art and Architecture
 - Sec. 2.32 – Appropriately adorned.
- Kathy Lynch has contacted the Diocese regarding the WVU ministry. Plans need to be put in place to start in the fall, at the start of the next school year.
- Father is still exploring a Hispanic ministry at the parish through the Missionary Servants of the Word. The house which would serve as the convent needs significant repairs and are in progress.
- The Liturgy Committee met with Father Leonard and developed a schedule for Christmas masses. Masses will be celebrated at 5 on 12/24 and at 12 AM (midnight mass) and 10 AM on 12/25. A Saturday 5 PM vigil mass will not be celebrated on 12/25. Mass will be celebrated at the regular times on Sunday 12/26.
- A meeting with Father and the Evangelization Committee has not been scheduled.
- There is nothing to report on the desire to have more programs for young adults.

New Business

- Additional cantors are needed for mass. Some persons are willing, and their availability will be explored.
- Chapter 3, Service, of the “Canonical Standards for Parishes” will be discussed at the next meeting.

Comments from Father Leonard

- Nothing added.

Faith Sharing

- Faith sharing will not be performed until new members are appointed to the Council.

Volunteers for the Next Meeting

- Noah Kapp will lead the prayer for the next meeting.
- Faith sharing will not take place at the next meeting.

There being no further business, the meeting was closed by praying the Our Father.

Minutes prepared by:

Jason Hudak, Secretary